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## **License Application Worksheet – Fixed/Mobile Systems**

Thank you for choosing EWA for your licensing and frequency coordination requirements. If you have any questions about this form or the licensing or frequency coordination process, don't hesitate to contact our Customer Service department.

### **General Instructions:**

- ✓ **EWA requires that all licensing, frequency coordination, engineering and FCC fees be submitted with the application.** Contact our Customer Service department for assistance in determining the appropriate charges for your specific application. To view EWA's Fee Schedule, visit [http://www.enterprisewireless.org/coordination/EWA\\_Fee\\_Schedule.pdf](http://www.enterprisewireless.org/coordination/EWA_Fee_Schedule.pdf).
- ✓ Provide your EWA Member ID number (if known) to ensure that all appropriate discounts are applied. To obtain your Member ID, contact Customer Service.
- ✓ Fill out this form as completely as you can. A License Preparation Fee may be incurred if the application is missing data that is necessary for EWA to process the application. This fee is \$175 for members/\$230 for non-members.
- ✓ If EWA is unable to process the application due to the unavailability of spectrum in the Applicant's area of operation or if the Applicant or communication service provider fails to provide all necessary information requested for the frequency coordination, EWA will refund your payment less an Administrative Fee of \$100.
- ✓ You may place a credit card on file or arrange a draw down account from which payment can be automatically made. For assistance, contact Stephen Vernem in Accounting at 703.797.5133.
- ✓ Provide an FCC Registration Number (FRN) for the Licensee and for the company paying the FCC Fee. The FRN is an identification number given to each licensee/entity doing business with the FCC and is required on the license application. To obtain an FRN, visit the FCC's ULS Web site at <http://wireless.fcc.gov/uls/index.htm?job=home> and click on "New Users" – "Register" or contact EWA for assistance.
- ✓ Provide all latitude/longitude coordinates in NAD-1983 as required by the FCC. Older license authorizations may show the coordinates in NAD-1927. To convert the coordinates, visit the NOAA Web site at <http://www.ngs.noaa.gov/cgi-bin/nadcon.prl>.
- ✓ Provide all linear measurements in Meters or Kilometers. To convert Feet to Meters, multiply Feet by .3048. To convert Miles to Kilometers, multiply Miles by 1.6093.
- ✓ Prior to submitting your application to EWA, ensure that the antenna structure is properly registered with the FCC. Failure to register your antenna structure may result in the FCC not accepting your application. Contact your tower owner for further registration details. To determine if your structure requires registration, visit the FCC's TowAir Website at <http://wireless.fcc.gov/antenna>.
- ✓ Remember that the FCC cannot grant a Radio Station License to a foreign government. If the Alien Ownership questions on this form are answered "Yes," the Applicant must include an exhibit explaining the circumstances.

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### **Contact Information**

Customer Service ~ 1.800.886.4222 or 703.797.5166

Finance ~ 703.797.5133

[www.enterprisewireless.org](http://www.enterprisewireless.org)

**Payment must accompany this request.**

**Contact Customer Service at 800.886.4222 for pricing information or visit our website at [http://www.enterprisewireless.org/coordination/EWA\\_Fee\\_Schedule.pdf](http://www.enterprisewireless.org/coordination/EWA_Fee_Schedule.pdf) for the latest Fee Schedule.**

**Licensee Data:**

Licensee Name: \_\_\_\_\_

Authorized Signor (Print clearly): \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Applicant/Licensee Legal Entity Type (Select One):

Individual       Corporation       Unincorporated Association       Trust

Governmental Entity       Consortium       Limited Liability Company       General Partnership

Limited Partnership       Limited Liability Partnership

Other (Description of Legal Entity) \_\_\_\_\_

Radio Service:  IG     IK     YG     YK    Other: \_\_\_\_\_

FCC Registration Number (FRN): \_\_\_\_\_

**Contact Representative Data:** (Complete only if different than above-referenced licensee data)

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Contact Representative's FRN Number: \_\_\_\_\_

**Alien Ownership Questions** (If any answer is "Y", provide an attachment to explain the circumstances)

1. Is the Applicant a foreign government or the representative of any foreign government?	( ) <b>Yes</b>	( ) <b>No</b>
2. Is the Applicant an alien or the representative of an alien?	( ) <b>Yes</b>	( ) <b>No</b>
3. Is the Applicant a corporation organized under the laws of any foreign government?	( ) <b>Yes</b>	( ) <b>No</b>
4. Is the Applicant a corporation of which more than one-fifth of the capital stock is owned of record or voted by aliens or their representatives or by a foreign government or representative thereof or by any corporation organized under the laws of a foreign country?	( ) <b>Yes</b>	( ) <b>No</b>
5a. Is the Applicant directly or indirectly controlled by any other corporation of which more than one-fourth of the capital stock is owned of record or voted by aliens, their representatives, or by a foreign government or representative thereof, or by any corporation organized under the laws of a foreign country?	( ) <b>Yes</b>	( ) <b>No</b>
5b. If the answer to 5a is "Y", has the Applicant received a ruling(s) under Section 310(b) (4) of the Communications Act with respect to the same radio service(s) and geographic coverage area(s) involved in this filing?	( ) <b>Yes</b>	( ) <b>No</b>
If the answer to 5b is "Y", attach an exhibit that identifies the citation(s) of the applicable declaratory ruling(s) by DA/FCC number of the FCC Record citation, if available, release date, and any other identifying information		
If the answer to 5b is "N", attach to this filing a date-stamped copy of a request for a foreign ownership ruling pursuant to Section 310(b)(4) of the Communications Act.		

**General Certification Statements:**

1. The Applicant waives any claim to the use of any particular frequency or the electromagnetic spectrum as against the regulatory power of the United States because of the previous use of the same, whether by license or otherwise, and requests an authorization in accordance with this application.
2. The Applicant certifies that the grant of this application would not cause the Applicant to be in violation of any pertinent cross-ownership or attribution rules. \*  
(\*If the Applicant has sought a waiver of any such rule in connection with this application, it may make this certification subject to the outcome of the waiver request to the outcome of the wavier request.)
3. The Applicant certifies that all statements made in this application and in the exhibits, attachments, or documents incorporated by reference are material, are part of this application, and are true, complete, correct, and made in good faith.
4. The Applicant certifies that neither the Applicant nor any other party to the application is subject to a denial of Federal benefits pursuant to § 5301 of the Anti-Drug Abuse Act of 1988, 21 U.S.C. § 862, because of a conviction for possession or distribution of a controlled substance. This certification does not apply to applications filed in services exempted under §1.2002(c) of the rules, 47 CFR § 1.2002(c). See § 1.2002(b) of the rules, 47 CFR § 1.2002(b), for the definition of "party to the application" as used in this certification.
5. The Applicant certifies that it either (1) has current required ownership data on file with the Commission, (2) is filing updated ownership data simultaneously with the application, or (3) is not required to file ownership data under the Commission's rules.
6. The Applicant certifies that the facilities, operations, and transmitters for which this authorization is hereby requested are either: (1) categorically excluded from routine environmental evaluation for RF exposure as set forth in 47 C.F.R. 1.1307(b); or, (2) have been found not to cause human exposure to levels of radio frequency radiation in excess of the limits specified in 47 C.F.R. 1.1310 and 2.1093; or, (3) are the subject of one or more Environmental Assessments filed with the Commission.
7. The Applicant certifies that it has reviewed the appropriate Commission Rules defining eligibility to hold the requested license(s), and is eligible to hold the requested license(s).
8. The Applicant certifies that it is not in default on any payment for Commission licenses and that it is not delinquent on any non-tax debt owed to any federal agency.

**\*\*\* IMPORTANT \*\*\***

**Third Party Authorization:**

In order to process any application submitted by a third party representative (e.g., radio dealer, license preparation firm, law firm, manufacturer's representative), EWA needs you to read the following statement, then sign and return this form to our Spectrum Management Department along with the completed worksheet.

**I hereby certify that the Applicant is aware that I am filing this application with EWA and I have the authority to file on their behalf.**

**Signature** \_\_\_\_\_

**Purpose of Application:**

New       Modification (Provide call sign(s)) \_\_\_\_\_  
Modification(s) Requested: \_\_\_\_\_  
Control Point Address: \_\_\_\_\_  
City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_  
Control Point Telephone Number: \_\_\_\_\_  
Eligibility (Describe Applicant's business) \_\_\_\_\_

**Station Location Data (Site 1):**

Geographical Coordinates (NAD 83 only): \_\_\_\_\_ N/\_\_\_\_\_ W  
Transmitter Address: \_\_\_\_\_  
City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_  
Structure Type:  Pole  Building  Tower  Other (Explain) \_\_\_\_\_  
Ground Elevation: \_\_\_\_\_  Feet  Meters  
Structure Height: \_\_\_\_\_  Feet  Meters Overall Height: \_\_\_\_\_  Feet  Meters  
Antenna Registration Number: \_\_\_\_\_  
Mobile Area of Operation: \_\_\_\_\_  Miles  Kilometers

**Station Location Data (Site 2):**

Geographical Coordinates (NAD 83 only): \_\_\_\_\_ N/\_\_\_\_\_ W  
Transmitter Address: \_\_\_\_\_  
City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_  
Structure Type:  Pole  Building  Tower  Other (Explain) \_\_\_\_\_  
Ground Elevation: \_\_\_\_\_  Feet  Meters  
Structure Height: \_\_\_\_\_  Feet  Meters Overall Height: \_\_\_\_\_  Feet  Meters  
Antenna Registration Number: \_\_\_\_\_  
Mobile Area of Operation: \_\_\_\_\_  Miles  Kilometers

**Station Location Data (Site 3):**

Geographical Coordinates (NAD 83 only): \_\_\_\_\_ N/\_\_\_\_\_ W  
Transmitter Address: \_\_\_\_\_  
City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_  
Structure Type:  Pole  Building  Tower  Other (Explain) \_\_\_\_\_  
Ground Elevation: \_\_\_\_\_  Feet  Meters  
Structure Height: \_\_\_\_\_  Feet  Meters Overall Height: \_\_\_\_\_  Feet  Meters  
Antenna Registration Number: \_\_\_\_\_  
Mobile Area of Operation: \_\_\_\_\_  Miles  Kilometers

**Station Location Data (Site 4):**

Geographical Coordinates (NAD 83 only): \_\_\_\_\_ N/\_\_\_\_\_ W  
Transmitter Address: \_\_\_\_\_  
City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_  
Structure Type:  Pole  Building  Tower  Other (Explain) \_\_\_\_\_  
Ground Elevation: \_\_\_\_\_  Feet  Meters  
Structure Height: \_\_\_\_\_  Feet  Meters Overall Height: \_\_\_\_\_  Feet  Meters  
Antenna Registration Number: \_\_\_\_\_  
Mobile Area of Operation: \_\_\_\_\_  Miles  Kilometers

**Station Location Data (Site 5):**

Geographical Coordinates (NAD 83 only): \_\_\_\_\_ N/\_\_\_\_\_ W  
Transmitter Address: \_\_\_\_\_  
City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_  
Structure Type:  Pole  Building  Tower  Other (Explain) \_\_\_\_\_  
Ground Elevation: \_\_\_\_\_  Feet  Meters  
Structure Height: \_\_\_\_\_  Feet  Meters Overall Height: \_\_\_\_\_  Feet  Meters  
Antenna Registration Number: \_\_\_\_\_  
Mobile Area of Operation: \_\_\_\_\_  Miles  Kilometers

**Station Location Data (Site 6):**

Geographical Coordinates (NAD 83 only): \_\_\_\_\_ N/\_\_\_\_\_ W  
Transmitter Address: \_\_\_\_\_  
City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_  
Structure Type:  Pole  Building  Tower  Other (Explain) \_\_\_\_\_  
Ground Elevation: \_\_\_\_\_  Feet  Meters  
Structure Height: \_\_\_\_\_  Feet  Meters Overall Height: \_\_\_\_\_  Feet  Meters  
Antenna Registration Number: \_\_\_\_\_  
Mobile Area of Operation: \_\_\_\_\_  Miles  Kilometers

